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# **Verifier Application Form**

**Current as at 1 July 2024**

*Instructions: prior to undertaking services as a Verifier for Project Proponents under the Reef Credit Scheme, a Verifier must complete and submit this form to the Secretariat via email to* [*secretariat@eco-markets.org.au*](mailto:secretariat@eco-markets.org.au) *to become an approved Verifier. The Secretariat may seek advice from the Technical Advisory Committee when assessing the information in this form.*

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| Verifier Application Form | |
| **Proposed Verifier details** | *Name, address, contact person, title, phone, email* |
| **Scope of services** | *List the approved Methodology/ies in relation to which the Verifier will provide services.* |
| **Verification (auditing) experience** | *List Verifier’s experience conducting Verification (auditing) activities. In assessing whether a Verifier has sufficient experience the Secretariat will have regard to: whether the applicant can demonstrate they have five (5) years’ experience in auditing and preparing audit reports; audit team leadership in existing or previous environmental market mechanisms in carbon, biodiversity or water quality including UNFCCC CDM, VCS, CCB, NGER audits, CFI/ERF audits, NSW GGAS or equivalent mechanisms regulated by state, territory and federal departments; and/or whether the applicant is accredited by the Clean Energy Regulator as a Category 2 (Team Leader) Greenhouse and Energy Auditor.* |
| **Current accreditations** | *List any industry or professional accreditations the Verifier currently holds.* |
| **Understanding of the Reef Credit Scheme** | *Provide a statement that demonstrates your knowledge or developing knowledge of the Reef Credit Scheme.*  *(Maximum response 1,000 words)* |
| **Educational requirements** | *Tertiary qualifications (a degree or equivalent)* |
| **Insurance** | *Verifiers are required to maintain professional indemnity insurance and public liability insurance in the amount of $5M each. Please attach copies of the Verifier’s insurance policies.* |
| **Verification (Audit) Team Leader**  **(or applicant, if applying as an individual)** | *Provide details of the Verification (Audit) Team Leader including relevant experience, qualifications, and professional licences. Attach additional pages if necessary.* |
| **Subject Matter Experts**  **(or applicant, if applying as an individual)** | *List any subject matter experts, including relevant experience, qualifications, and professional licences. Attach additional pages if necessary.* |
| *Name* |
| *Title* |
| *Role* |
| *Status (employee/contractor)* |
| *Phone* |
| *Email* |
| *Professional licences/certifications* |
| *Name* |
| *Title* |
| *Role* |
| *Status (employee/contractor)* |
| *Phone* |
| *Email* |
| *Professional licences/certifications* |
| *Name* |
| *Title* |
| *Role* |
| *Status (employee/contractor)* |
| *Phone* |
| *Email* |
| *Professional licences/certifications* |
| *Name* |
| *Title* |
| *Role* |
| *Status (employee/contractor)* |
| *Phone* |
| *Email* |
| *Professional licences/certifications* |
| **Attachments** | *Please ensure the following are included with your application form:*  *CVs for each of the Audit Team Leader and Subject Matter Experts*  *Copy of the Verifier’s insurance policies (professional indemnity and public liability insurance)* |
| **Declaration:**  By signing and submitting this declaration, the Verifier acknowledges and agrees that  a. it will inform the Secretariat immediately, should their circumstances change in any way that affects this declaration; and  b. the approval or non-approval of the Verifier shall be at the sole discretion of the Secretariat. | |
| **Signed for and on behalf of:**   |  |  | | --- | --- | | Name of Verifier: | Click or tap here to enter text. | | Signature: |  | | Name of signatory: | Click or tap here to enter text. | | Date: | Click or tap here to enter text. | | |